



**AGENDA**  
**MILLWOOD CITY COUNCIL**  
**REGULAR MEETING**

**Tuesday, May 14, 2024 at 6:00 PM**  
**[www.youtube.com/@cityofmillwood](https://www.youtube.com/@cityofmillwood)**

- 1. Call to Order & Pledge of Allegiance**
- 2. Roll Call**
- 3. Approval of Meeting Agenda**
- 4. Local Agency Reports/Presentations**
  - 4.a Wildfire Awareness Month Proclamation - SVFD
  - 4.b Undersheriff Michael Kittilstved, SCSO - Proposed Law Enforcement Services Contract
  - 4.c Kyle Twohig, Senior Director of Spokane County Public Works - Proposed Interlocal Agreement (ILA) for Wastewater Treatment Services
- 5. Other Presentations**
- 6. Public Comments Concerning Action Items**

*In compliance with the requirements of the Washington State Open Public Meetings Act (OPMA) the City accepts public comments concerning agenda items proposed for final action by the City Council ("Action Items"). Written public comments are accepted up to 24 hours prior to this meeting by (1) USPS mail to: City of Millwood, 9103 E Frederick Avenue, Millwood, WA 99206; (2) electronic mail to [comments@millwoodwa.us](mailto:comments@millwoodwa.us), or; (3) directly submitted at City Hall. All received comments are distributed to the City Council, Mayor, and City Staff prior to this meeting for review and consideration before action.*
- 7. Executive Session (*if necessary*)**
- 8. Action Items for First Presentation**
  - 8.a Public Hearing - Six-Year Transportation Improvement Plan  
*Members of the public wishing to provide testimony at a Public Hearing may do so*

(1) in-person; (2) by providing written testimony; Those wishing to testify in-person must “sign-in” prior to the start of the meeting and follow the Citizen Participation Guidelines Policy as posted on the City of Millwood website or provided by request. Written testimony may be submitted up to 24 hours prior to the date of this meeting by (A) USPS mail to: City of Millwood, 9103 E Frederick Avenue, Millwood, WA 99206; (B) electronic mail to [hearing@millwoodwa.us](mailto:hearing@millwoodwa.us), or; (C) directly submitted at City Hall. Prior to the meeting, all received written testimony is distributed to the City Council for review and consideration.

[6-Year 2024 TIP.pdf](#)

- 8.b Welch Comer - Design Services Contract - Argonne Full Depth Reclamation Frederick to Trent  
[20240417 Millwood Argonne Trent to Fredrick TIB Agreement.pdf](#)

## 9. Action Items for Consideration and Motion

- 9.a Consent Agenda -City Council Regular Meeting Minutes April 9, 2024, City Council Special Meeting Minutes April 9, 2024, April 2024 Treasurer's Report, April 2024 Claims, April 2024 Payroll, SVFD 2024 Wildfire Awareness Month Proclamation, Grace Waterline Project Change Order #1 Full Width Paving and SCOPE Special Event Permit June 1, 2024.  
[Draft City Council Mtg Minutes 4.9.24.docx](#)  
[Draft City Council Special Mtg Minutes 4.9.24.docx](#)  
[Wildfire Awareness Month Proclamation 2024 City of Millwood - Copy.pdf](#)  
[Grace Waterline Change Order #1.pdf](#)
- 9.b Farmers Market Special Event Permit  
[Farmers Market Sp Event Permit 2024.pdf](#)

## 10. Reports (*no action*)

- 10.a Treasurer/Acting City Clerk Report - Debb Matkin
- 10.b Facilities Report - Kyle Schiewe
- 10.c Utilities Report - Matt Erdahl
- 10.d Planning Report - Amanda Tainio - Upward 7 Consulting  
[April 2024 Planning Report.pdf](#)
- 10.e Legal Report - Brian Werst - Witherspoon Brajcich Mcphee, PLLC
- 10.f Mayor's Report - Mayor Kevin Freeman

## 11. Council Information (*no action or discussion*)

## 12. Public Remarks

*Public Remarks are an opportunity for citizens to address the Council, either in-person or by submitting their remarks to [remarks@millwoodwa.us](mailto:remarks@millwoodwa.us). We ask that in-person speakers limit themselves to two minutes and follow the Citizen Participation Guidelines Policy as posted on the*

*City of Millwood website [www.millwoodwa.us/government#CityCouncil](http://www.millwoodwa.us/government#CityCouncil) or available at City Hall prior to this meeting.*

- 13. Council Remarks**
- 14. Announcements**
- 15. Set Next Meeting June 11, 2024 at 6:00pm.**
- 16. Adjournment**